



Project Engineer

Modern Nest | Market by Modern Nest is seeking a Project Engineer to join our design and build team. Modern Nest is a luxury custom home design, build and furnish firm located in Scottsdale, AZ. We are passionate about building timeless homes for the modern family. We believe in quality craftsmanship, comfort living and dramatic style. We take impeccable design and top notch quality combined with modern lifestyles and turn it into luxury functional living.

The Project Engineer will report to the Build Principle in addition to the Project Managers and other individuals within the design and build team. The individual perfect for this role is highly organized, extremely detail oriented and has experience with construction management, budget management and schedule management. This individual also has the ability to quickly problem solve, adhere to building standards and be able to estimate project costs and timelines.

This is a full-time, in-person position working from our office in Old Town Scottsdale and various job sites throughout the valley. Reliable transportation is required to visit job sites and projects.

Key Responsibilities:

- Coordinate all subcontractor bids and award contracts based on quality, schedule, scope of work and budget
- Maintain thorough understanding of contract documents and subcontracts
- Helps maintain project schedule in conjunction with the Project Managers
- Followup for receipt, review, distribution, and filing of information and documents required for project construction
- Own the project budget process in coordination with the Principal's and the Project Managers
- Maintain job files and as-builts
- Prepare meeting minutes for all job meetings
- Manage project closeout and obtain all warranties required for final acceptance and final payment
- Ensure company procedures and standards are maintained
- Controls project costs by approving expenditures and administering contractor contracts
- Reviews plans for potential labor saving and other cost-saving methods. Communicates these with the project team and ownership
- Control the construction database to be able and assist with estimating to build project budgets

Qualifications:

- Bachelor's degree in civil engineering, construction management, or related field, or the equivalent education and experience
- Minimum of 3 years of construction experience, preferably in the custom home realm
- Demonstrates poise and mastery of language by expressing ideas clearly in writing and using proper organization and grammar
- Works well with other people and takes time to help co-workers, customers and others achieve their goals and assignments

Qualifications cont.:

- Has the ability and desire to quickly learn new job-related information
- Solves practical problems and deals with a variety of variables in situations where only limited **standardization** exists; interprets a variety of complex instructions.
- Knows how to manage events to achieve goals, is a self-starter, works well without close supervision, and has a record of achieving aggressive goals
- Highly Proficient with Microsoft Excel
- Experience in OR ability to learn Buildertrend and GoogleSuite

Please submit cover letter, resume and Instagram handle to careers@modernnesthomes.com.

Include *Project Engineer* in the subject line.